

167<sup>TH</sup> ANNUAL REPORT  
**NEW BRITAIN  
INSTITUTE**



*Photo: Roger Thorin*

**July 1, 2019 – June 30, 2020**

**NEW BRITAIN PUBLIC LIBRARY  
NEW BRITAIN YOUTH MUSEUM  
NEW BRITAIN INDUSTRIAL MUSEUM**

**NBI: Like the Smithsonian, Only Closer**

# New Britain Institute Board of Managers, 2019-2020

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Randall Judd  
Frank Bradley  
Mallory Howard  
Craig Nolan  
Reed Rathgeber

\*Replacements to be voted on at January 2021 Board Meeting

# NEW BRITAIN INSTITUTE 2019 – 2020

## PRESIDENT'S REPORT

*“Celebrate our past, understand our present,  
and pioneer our future”*

What a year we've been through in 2020 since March, perhaps a year to forget after 2019 wrapped up and January, February started with so much promise. While COVID slowed us, it certainly didn't stop us.

In my 2018 Annual Report, I asked if you believed we could do more because I and the majority of the Board of Managers certainly felt so. While the pandemic has made life difficult for us all, the real test is how did we all respond when confronted with adversity? For sure our (3) branch organizations have struggled as State mandates limited and shut down operations often with little warning, but through it all employees were protected and paid while often continuing to work remotely before the State eventually eased mandates while keeping all realistic precautions in place for the safety of patrons and staffs.

Certainly the pandemic is responsible for cancelling our Annual Members Meeting in-person, and while I found that troubling, the Board's Executive Committee thought reaching you through the old school printed report was the safest and best way to bring you up to date.

In spite of it all, the Library continued to (1) provide reading materials and remote learning programs; (2) renovate all bathrooms to make them fully accessible utilizing HUD Block Grant Funding; (3) overhaul the elevator hydraulics to insure safe dependable operation for decades thanks to the City; and (4) continue to develop plans to restore the deteriorated portions of the historic Irwin and Hawley Buildings. All masterfully managed by the Director, Pat Rutkowski and Assistant Director Marian Farley. in spite of all the various disruptions to normal operations.

The Youth Museum's Hungerford Nature Center, through the force of nature known to most as Director Tom Pascoello, used his time wisely to essentially rebuild all aspects of the animals' habitats, while also developing an entire series of on-line programs for remote learning.

The Industrial Museum took a double hit as COVID restrictions for social distancing all but made use of their tight quarters near impossible, while they also lost part time Director Sophie Hugot-Mitten to not only a full time opportunity with full benefits, but she also got married. It was an impactful year and a half she had on marketing and programming at the museum, but she also learned a lot with the opportunity she was given and we wish her all the best.

So what have we as the Institute's Board of Managers been up to, beyond managing the endowment, overseeing the annual audit and branch operations? You might recall that last year I noted **(3) Three Initiatives** that we had undertaken. (1) first was to reintroduce an Annual Lecture around which we would integrate with other regional organizations subject related satellite events. While initial concepts are in place, social distancing requirements are making the in-person events at this time, but expect them to happen once circumstances allow. (2) second is the continuation of the Annual Fund, soon to begin its 3<sup>rd</sup> year, with its goal to raise enough money to hire a Development Director to work with all the branches to bring in grant awards and increase endowment to support program and facility improvements.

(3) third initiative was to look at the possibility of purchasing the now available St. Mark's Property, immediately adjacent to the Library, and to renovate the buildings with a much in demand parking lot for adaptive reuse as the **Center for Creativity & Innovation** termed the **HIVE** when combined with the Library while also preserving the 1920s historic structure for another 100 years of service to the community.

To that end we hired the Boston based firm of Museum Insights to create a Preliminary Operational Feasibility Study to discover if the reuse concept made sense, while also being self-supporting. That concept quite simply is to provide space for shared use educational based learning opportunities, including a new home for the Industrial Museum finally with sufficient space to display much more of their growing collection with the addition of equipment, machinery & products too great in scale to appear in their present location; a new more appropriately scaled space for revamped programming of the Downtown Branch of the NB Youth Museum; potential expansion for the overcrowded Literacy Volunteer Program currently occupying a room on the 3<sup>rd</sup> floor of the Library; creation of a "hands on" learning center with the conceptual tech based Maker Space, which ideally would be operated and supported by a consortium of participants and contributors, such as CCSU, the Consolidated School District, local manufacturers who themselves are in dire need of trained experienced employees in order to expand their businesses and re-establish the legacy of manufacturing and innovation in the Central Connecticut Region. We would hope to see incentive programs and some support from City, State and Federal agencies in government's role as initiators and innovators to help spark economic growth.

Boyed by the mostly positive reception to the **HIVE** concept, we next looked to initiate a Capital Campaign Feasibility Study to determine what we might expect to raise toward the purchase and renovations anticipated to be meet our needs in a step by step process over a (10) year period. As we The Institute had not run a capital campaign since the creation of the Hungerford Nature Center back in 1985, we felt it would be best to hire a professional to undertake a thorough and objective look at the concept and what support it may garner. To that end we hired Judith Green Consulting and were impressed with her professionalism, knowledge, connections, verve and ability to get interviewees to speak freely and frankly. What she found for the most part was that the concept was hailed and embraced, but the timing was far from ideal, as almost all foundation, corporate, individual & and government support was focused on handling all aspects of COVID related needs.....our branches included.

So while there is no promise the church property will be available, we will continue our due diligence and revisit the concept in another 2 – 3 years when the pandemic will be brought under control, so focus and funding can be directed toward bringing the **HIVE** concept to fruition. In the meantime we will continue our study to develop a business plan, confirm participants and partners, build stronger relationships with those individuals and entities we need to partner with to make this concept a reality.

This completes our 167<sup>th</sup> year of promoting and providing educational programs and supporting facilities for use by all the people of Greater New Britain. It also marks the our 120<sup>th</sup> year in partnership with the City of New Britain and so we sincerely thank Mayor Erin Stewart and all members of the Common Council for the collaboration and support they provide. The American Savings Foundation, Farmington Bank Community Foundation, and the Community Foundation of Greater NB for their grant support, the exceptionally generous anonymous grant support, all our members, and donors of time, talent & financial support. Lastly the Board of Managers, staff and volunteers of all three branches who continue to share their gifts for the benefit of all.

Please don't think we will be resting. We plan to hire a firm to help the Institute do a better job of marketing and branding our services in order to better serve the Central CT Region. One of the outcomes of the work done by Judith Green, was that the Institute and our history of service was not as well known as one would think. So moving ahead we need to raise the community awareness of our mission to help all who care to learn, be better informed, in hopes that can lead to a more fulfilling life.

**That is our goal,.....that will always be our goal.**

While it has been a difficult year but a rewarding one, I am most appreciative of the chance to serve as only the 20<sup>th</sup> President of this institution and promise I will continue to do what I believe is best not just for the Institute, but what is best for the Greater New Britain Community. With your help we can make a positive difference.

Thank you again,

G, Geoffrey Bray  
President

## **NEW BRITAIN INSTITUTE**

### **TREASURER'S REPORT**

**June 30, 2020**

Investments were valued at \$2,819,899 for the Library Fund, \$301,952 for the Youth Museum Fund and \$132,454 for the Industrial Museum fund, totaling \$3,254,305 as of June 30, 2020 as compared to \$3,223,032 at June 30, 2019.

The Institute maintains a checking account to pay administrative expenses and common expenses benefiting all entities. The balance in this account at June 30, 2020 was \$26,554 as compared to \$18,007 at June 30, 2019. In July 2019, \$13,900 was transferred from the investment accounts to the Institute checking account to cover the estimated annual expenses for the 2019/2020 fiscal year, of this amount, \$11,966, \$1,355 and \$579 was paid from the investment accounts of the Library, Youth Museum, and Industrial Museum, respectively.

The investment funds earned dividends and interest of \$222,680, recognized gains of \$107 and unrealized losses of \$130,724 for the twelve months ended June 30, 2020.

The Library received \$4,167 from the EH Case Trust. The library receives quarterly distributions from this trust. In addition, the Library received a donation from Paul Gianaris of \$500 that was designated to increase the endowment.

The Library also received \$12,732.29 from the Community Foundation of Greater New Britain to be designated as the Benjamin A Hawley Fund. The donor has requested the funds be used to assist children in starting their own libraries.

The Industrial Museum received donation from Margery Chase of \$250 and from Randall Judd (IMO Peter Jarowey) of \$250 to add to the building fund.

The Institute embarked on a campaign to increase the endowment. The Institute received \$19,173 of Designated Donations, and incurred donation campaign expenses of \$1,321, since the start of the campaign in December 2017.

Expenses totaling \$47,394 were paid on behalf of the Library, \$29,305 for investment fees, \$17,014 for computer expenses from the Sheehan Fund, \$575 for programming from the National Endowment for Humanities Grant, and \$500 from the Benjamin A Hawley Fund (noted above).

Expenses totaling \$15,930 paid on behalf of the Youth Museum, \$3,230 for investment fees and transfer of \$12,700 for operating expenses.

Expenses totaling \$1,380 were paid on behalf of the Industrial Museum for investment fees.

Administrative expenses of \$11,921 were paid out of institute funds for directors' insurance, audit fee, licensing fees, website, bookkeeper, and annual report and meeting expenses.

Grants in the amount of \$18,000 were received, \$6,000 each from American Savings Foundation, Community Foundation of Greater New Britain, and Farmington Bank Community Foundation. The grant money was used to pay for the professional services associated with the feasibility study for the purchase of the St. Mark's property. As of June 30, 2020 the project was complete and \$18,450 was paid to Museum Insights.

Respectfully submitted,

MaryAnne Kolitsidas, Treasurer

**New Britain Institute**  
**Fund analysis - year to date summary**  
**FYE June 30, 20120**

	<b>Beginning</b>	<b>Earnings</b>	<b>expenses</b>	<b>Investment</b>	<b>Adjustments</b>	<b>Year to date</b>
	<b>6/30/2019</b>			<b>fees</b>	<b>Additions &amp; Transfers</b>	<b>6/30/2020</b>
<b>Library Fund</b>	2,781,819.15	80,040.39	-	(29,304.76)	(12,655.89)	2,819,898.89
<b>Youth Museum Fund</b>	310,998.61	8,238.43	-	(3,229.67)	(14,055.00)	301,952.37
<b>Industrial Museum Fund</b>	130,214.10	3,699.28	-	(1,380.32)	(79.00)	132,454.06
<b>Checking</b>	18,006.68	85.74	(30,738.96)	-	39,200.94	26,554.40
total	<u>3,241,038.54</u>	<u>92,063.84</u>	<u>(30,738.96)</u>	<u>(33,914.75)</u>	<u>12,411.05</u>	<u>3,280,859.72</u>

**Library**

Board Restricted - Income to be distributed for operating budget support

Income Fund	1,021,560.67	28,538.42	-	(10,662.71)	(11,766.25)	1,027,670.13
Women's Club of NB (Perm)	17,342.27	484.45	-	(181.01)	(199.75)	17,445.96
Unrestricted					-	-
General	595,542.64	16,858.82	-	(6,289.55)	500.00	606,611.91
EH case Interest	24,212.86	782.20	-	(276.62)	4,167.00	28,885.44
Elaine Anderson	28,223.28	795.65	-	(298.00)	-	28,720.93
Ladislaus (Walter) Smialowski	19,930.01	561.82	-	(210.43)	-	20,281.40
Elizabeth Cunningham	73,084.83	2,060.29	-	(771.68)	-	74,373.44
Alice B Larkin	46,267.48	1,304.29	-	(488.52)	-	47,083.25
Elizabeth Meagley	23,110.50	651.49	-	(244.01)	-	23,517.98
Anne Fowler	29,253.20	824.69	-	(308.87)	-	29,769.02
RW Sheehan	441,724.84	12,452.54	-	(4,663.99)	(17,014.18)	432,499.21
Howland Rogers	68,676.02	1,935.99	-	(725.13)	-	69,886.88
Stephen Czerwinski	30,653.11	864.13	-	(323.65)	-	31,193.59
John Ward	80,856.61	2,279.42	-	(853.73)	-	82,282.30
Helen Lynch	33,989.38	958.18	-	(358.89)	-	34,588.67
Agnes Cowlam	61,101.02	1,722.46	-	(645.14)	-	62,178.34
Curtis Jennings	7,718.04	217.57	-	(81.49)	-	7,854.12
JP Bruemmer Charitable Trust	13,963.59	393.63	-	(147.44)	-	14,209.78
Temporarily Restricted ( by Donor)					-	-
Irene Vandenburg	16,994.69	479.09	-	(179.44)	-	17,294.34
Benjamin A Hawley Fund	-	1,713.95	-	(35.86)	12,232.29	13,910.38
Donor restricted funds (permanently restricted)					-	-
Howland Rogers(NEH)	86,904.60	2,449.88	-	(917.60)	(338.52)	88,098.36
Challenge Grant(NEH)	21,416.17	603.72	-	(226.13)	(83.42)	21,710.34
National endow for Hum	39,293.34	1,107.71	-	(414.87)	(153.06)	39,833.12
Total Library	<u>2,781,819.15</u>	<u>80,040.39</u>	<u>-</u>	<u>(29,304.76)</u>	<u>(12,655.89)</u>	<u>2,819,898.89</u>

**Youth Museum**

General	5,086.10	134.73	-	(52.81)	(229.85)	4,938.17
Elizabeth Cunningham	41,915.90	1,110.41	-	(435.30)	(1,894.31)	40,696.70
Howland Rogers	58,473.80	1,548.96	-	(607.24)	(2,642.62)	56,772.90
Stanley Cooper	35,189.87	932.18	-	(365.44)	(1,590.34)	34,166.27
Francis Parker	8,277.94	219.26	-	(85.96)	(374.11)	8,037.13
Margaret Chase Judd Fund	16,512.04	437.43	-	(171.48)	(746.23)	16,031.76
Agnes Cowlam	45,389.69	1,202.39	-	(471.37)	(2,051.30)	44,069.41
Catharine Rogers	27,605.73	731.26	-	(286.68)	(1,247.59)	26,802.72
Deborah Pfeiffenberger	72,547.54	1,921.80	-	(753.40)	(3,278.65)	70,437.29
Total Youth Museum	<u>310,998.61</u>	<u>8,238.42</u>	<u>-</u>	<u>(3,229.68)</u>	<u>(14,055.00)</u>	<u>301,952.35</u>

**Industrial Museum**

Temporarily restricted

Henrietta Judd	4,512.87	126.25	-	(47.99)	-	4,591.13
Warren and Elsie Kingsbury	10,768.41	301.18	-	(114.54)	-	10,955.05
Other Donors	1,033.97	98.98	-	(12.46)	500.00	1,620.49
Unrestricted					-	-
New Britain Club	87,075.37	2,425.68	-	(921.46)	(442.65)	88,136.94
Ruth Rees Charitable Fund	2,054.00	57.19	-	(21.74)	(10.44)	2,079.01
Howland Rogers	24,769.48	690.01	-	(262.12)	(125.91)	25,071.46
Total Industrial museum	<u>130,214.10</u>	<u>3,699.29</u>	<u>-</u>	<u>(1,380.31)</u>	<u>(79.00)</u>	<u>132,454.08</u>

**New Britain Institute (all unrestricted)**

Institute Cash Activity	<u>18,006.68</u>	<u>85.74</u>	<u>(30,738.96)</u>	<u>-</u>	<u>39,200.94</u>	<u>26,554.40</u>
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## NEW BRITAIN PUBLIC LIBRARY ANNUAL REPORT 2019 – 2020



The first half of the year brings comforting memories of library life. It's been said in the past, that if you think you have seen it all... wait....as you haven't seen anything yet. Nor could you even imagine what it would be. That truly captures this past year. It is a delight to look back at the first half of the year when the library was filled with children, teens and adults using library services, activities and programs with live audiences. A wide variety of wonderful and many new and diverse programs were offered: from UFOs to music, dance, magicians, astrology,



STEAM experiments, our first escape room, a new children's Saturday arts program, *Shake your Sillies Out*, teddy bear workshop, and the alien pet show. Last summer, we were at the Farmer's Market. In collaboration with Berlin and Plainville Libraries and Hartford Hospital, we



offered social worker services during the year. We celebrated National Library Card Sign up Month in September and the 9<sup>th</sup> annual Take Your Child to the Library Day in February.

NBC Connecticut came to visit twice for two different stories on the library. We had great air play with a well done story by Kaitlin McGrath with three different clips (Public Libraries Help You Save Money & Reduce Your Carbon Footprint, Live Greener By Going to the Public Library and Libraries Offer More Than Just Books to Borrow) shown on a Wednesday and another compiled showing on Saturday morning. The second story, done by Dan Corcoran, was to be on the social worker services as an innovative library service. It turned out to be an investigative report on police incidents in libraries. Unfortunately, other libraries in the story received some misinformed press.

Staffing this past year was again a challenge. It certainly has an impact on the synergy but brings good change. Several vacancies were filled. In Administration, the beginning of the year saw the unexpected resignation of the Assistant Director, Lisa Shaia and the Administrative Assistant, Christina Reis after a 28 year career. Lisa Shank also resigned. We welcomed a new Assistant Library Director, Marian Farley, Administrative Assistant, Lisa Sandow and a bookkeeper, Donna Maisto. The Computer Technician position was filled, then vacant, and filled again as a librarian position. Several new clerks joined the staff. We welcomed new librarians to Adult Services and Children's Services. Once again we lost staff in key positions. Aubrey Muscaro, the newly promoted to Head of Adult Services, left to become a director at another library. There were two long time staff retirements, Patricia Marinelli, the Acquisitions Library Technical Assistant, retired after a long career of 30 years in Technical Services, processing orders for the collection. Oneil Cormier. Assistant Head of Adult Services, retired after 22



dedicated years. Oneil held an immense wealth of history and knowledge. He provided stellar library service. His leadership and skills are greatly missed. Danielle Berube was promoted to fill this position.

Then it was March. It started business as usual. Staff worked on promoting the Census. Census representatives were at the library to recruit census workers and later to encourage and aid people in filling their census form out. We were working on plans for National Census Day, April 1. And then suddenly it



wasn't business as usual. We were facing a conflicting information, lack of information deliver library services. Life changed. toys. Children's Services stopped outreach controllers were removed from use in the meeting was held to go over necessary distancing and flattening the curb became Maintenance routinely cleaned touchpoints.

Cleaning and disinfecting of work areas, computers, telephones and touch screens were reviewed and increased. Service points had sanitizer and disposable gloves. The Friends stopped taking donations. The State delivery system, deliverIT, was suspended. The consortia delivery system continued and we returned items back to their libraries. Holds were amended so that all pickups had to be done at the library and would not be sent out to other libraries. The Governor closed schools. Our programs and events were cancelled along with all Community Room and display use. On Monday, March 16, the library closed to the public with a tentative reopening in two weeks. The Jefferson Branch was closed and staff reported to the main library. We provided library service, Monday through Friday, 9-5, by telephone, email and used social media to promote our electronic services (databases and downloadable collections). The book drop was closed on March 17. Homebound deliveries were discontinued. During the week we closed to the public, the Computer Center was moved to behind the Information Desk, making room for the soon to come, makerspace. Without library visitors, it was a great opportunity for staff to work on a variety of projects. The entire library collection was put in order, as accomplished by staff. An extensive weeding of the nonfiction collection was accomplished for the move of the biography and audiobook collections. It would free up needed space in the Media Room. Ordering was suspended. Throughout the closure, due dates were extended. Fines would not be charged for late returns. Expiration dates of library cards were extended. The limit of blocked cards was increased so blocked cards could be used to borrow from the downloadable collection. New Britain saw its first case of COVID-19 on March 22. Effective as of March 23, 2020 at 8:00 p.m. per Executive Order, all non-essential services were ordered to close. Staff would work from home and continue to do so through April and most of May. Key, essential, staff of Administration and Maintenance, reported to work daily. Maintenance worked on projects which the closing of the building favored, in addition, to the work that would normally be done at this time. Administration continued to make sure library business was taken care of, as life continued as normal, in that aspect. Our days were busier than ever as we took care of business and

planned for the future, whatever that might be: keeping informed on guidelines and requirements that would need to be filled in order to bring staff back and at some point a library reopening to the public, ordering all PPE for when we would re-open. Our priority was to make sure we would have the necessary resources in order to do so. We had many delightful conversations with several library users, who understood the closure, but requested services such as the book drop, curbside pickup, computer use and dropping off book donations, which were not available.

Working from home, staff answered questions from email and telephone, read professional journals, posted on social media, created booklists, learned new software, planned displays and future programs, including summer reading programs. Selectors compiled orders so orders will be ready to go in once we were ready to submit orders again. The web page saw some updates. Makerspace Committee continued to work on plans and ordered furniture and equipment: a 3D printer, a Cricut machine, a button machine, a sewing machine, and a VHS to DVD Converter. The makerspace area was painted and the carpet was cleaned. The opening date was originally planned for July 6. Instead, that turned out to be the day of the library's reopening to the public after being closed since March 16. The makerspace was once again put on hold. The Computer Tech Librarian got the new computers ready to launch and worked with staff with technology challenges. Staff met using Zoom. It has been a great opportunity of learning for all staff - with podcasts, Ted Talks and a multitude of webinars relating to libraries and coronavirus, in addition to general library services and programs. It has been a challenge to adjust to this normal, but staff worked to provide service to our patrons in this strange time to the best of abilities and limitations and the limitations were many. What we did find is that we cannot deliver service as usual to our library uses, although we tried to do the best. Staff ventured into the realm of virtual programming and planned for its near future impact as it is uncertain when in-person programming will be possible or what it will look like. Adult Services worked on digital programs including a digital escape room and a trivia program. In April, Children's Services presented *Beth & Scott and Friends: "The Biggest Ever Library Show"* (via Facebook), a music concert for families, which had an attendance of 59. In June, the Lionheart Puppet Company presented *The Little Red Hen*. A library YouTube station was set up and staff added tutorials on Encore, the library's catalog, and the databases: Mango, Creativebug, Learning Express and Overdrive. Teen Clerk, Louise Courchaine, volunteered and made cloth face coverings for staff. The annual Summer Bash was cancelled and staff worked on plans for a different way of summer reading clubs. Staff recorded stories to be posted on Facebook for a taste of Storytime from Home. Perhaps out of all the departments, Tech Services staff found it easier to successfully adapt to their workflow cataloging and entering items into the collection. It has been an excellent learning experience for all. As the building was closed to the public, March through June, the circulation statistics in the report are for items that have been automatically renewed – a process that went into effect early March and the extensions of due dates as there were no checkouts of physical items. Online card registrations were extended to a longer period before expiring as the reopening date was yet to be determined. Downloadable statistics started to increase in March and hit an all-time high in April with 1,496 circulations and 55 new users,

bringing total users to 312. In May, it increased again with 1,604 checkouts then decreased in June with 1,389 checkouts. The downloadable collection saw a 60% increase in checkouts as compared to last year.

The Governor's Stay Home initiative continued through the month of April and most of May. On May 20<sup>th</sup> the governor began his reopen CT plans and restrictions were eased for certain establishments; restaurants and offices. The Mayor offered the services of the NB Health Department in planning for the return of staff. Caleb Cowles met with staff and also did a walk through the building with a focus on the office areas. for guidance in regards to the governor's guidelines. His guidance and expertise were invaluable.

On Tuesday, May 26, staff returned with staggered shifts for partial hours in the library, working with ABC teams. Information Services shared that the phone calls were slow at first but by the end of the month word began to spread. A challenge we faced was how to get information of available services to our library users, as not everyone reads newspapers or does social media. On return to the building staff addressed local history questions received while closed as they did not have access to the information in the Local History Room. In checking our WiFi, the Computer Librarian found issues with access points and also explored remote desktop for use in the Computer Center as a way of assisting users on their return.

The Governor released information about the next phase of reopening, set for June 20, which included libraries. We set to work on a phased plan for reopening. A designated quarantine area, the Community Room, was set up for deliveries, mail, returns from other libraries and for book drop. The necessary equipment was brought to the room: computer, receipt printer and desensitizer. Items are quarantined for 72 hours. In the last week of May, the book drop opened for returns. Curbside service, started at the end of May, with a soft opening filling all the outstanding holds, as placed before and during the closing. Staff worked on pulling holds, which had a considerable backlog. A tent was set up in the rear parking lot. It proceeded smoothly in June with 438 appointments for the month. Grab and Go activity kits were also offered for pickup by Children's and Teen Departments. Adults Services added curbside printing pickup starting June 19. Ordering of materials resumed and selectors focused on finishing ordering for the fiscal year. Prepared orders were sent in.

On June 7<sup>th</sup>, Governor Lamont released the guidelines for library reopening. June 22 was the original date for possible reopening and then was moved up to June 17. For the first three weeks of June, staff worked a two or three day week in teams, with their remaining time working from home. The building was staffed Monday, Thursday, and Friday from 9-5 and Tuesday and Wednesday 9-6. It was most certainly a big adjustment during continued times of uncertainty. The staff spent the month preparing for opening to the public. They attended a number of general staff meetings to prepare for the big day. Advisory staff meetings were held with supervisors for reopening plans. All the necessary pieces were in place: directional arrows, hand sanitizers, signage, and sneeze guards. Caleb Cowles, of the NB Health Department, returned to meet with

the staff for a second time. After the meeting, he met with staff in various departments to answer specific questions. The amount of time, guidance and expertise given to us by the New Britain Health Department as provided by the Mayor has been greatly appreciated. Social workers from Hospital of Central CT also met with staff to ease with the return to work and upcoming reopening, providing staff with ideas to help cope during this stressful time. It is a difficult transition for all: in terms of adjusting and anxiety, Due to limits on gatherings we had to be creative in holding staff meetings. Two staff meetings were held in the parking lot.

On June 22, all staff reported back, to the library, full time in anticipation of reopening. Jefferson Branch staff was finally allowed back in to the branch in June. The CSDNB required the staff to report to the New Britain High School every morning before work to get their temperatures taken. Kathi Holly and Norma Bisson staffed the branch and offered curbside pickup, printing and home deliveries to their patrons who were very happy to have reading materials again.

It was a long and difficult road. Originally announced in March as a two week closure, the library was closed to the public for sixteen weeks. There were no layoffs and all staff received pay. For all the terribleness of a pandemic, there were also successes. We adapted and it has been a wonderful opportunity of learning for all. Staff figured out how to deliver services to library users when we were closed to the public with curbside pickup and printing and grab and go activity kits. They embraced virtual programming and delivered new programs. And we found, we had some very creative, talented and adventurous staff. We were already aware of the digital divide but it was prominently visible during this time. It has been a huge adjustment and challenge for all, dealing first with the emotional impact of the times, the uncertainty, the lack of concrete answers, rapid change, a vast amount of available information (sometimes conflicting) and a whole new way of working. Society was put in a position, where perhaps previously, they were reluctant to move to, but now had to adapt – using digital resources, online shopping, and learning to connect with others electronically. Staff was there to guide them through it. It was most certainly not easy for staff. Staff has adapted and worked diligently to provide the best and safest service. Despite all that they had to deal with, they moved forward to provide services, to the best of abilities, during difficult times to a community in need and who were most grateful to have library services.

### **Highlights**

- The Children's Summer Reading Club children were given a necklace and a brag tag. They received beads for every 10 days of reading, and for attending programs. This year 225 actively participated, and 157 completed the 42 days of reading, reading for a total of 8,183 days.
- The Children's Department received a donation of over \$12,732 from the Benjamin A. Hawley New Britain Day Nursery Fund to purchase books to give to children at special programs in honor of Mr. Hawley.

- We received a donation of one of the bees, ‘The Umm Bee’ by David Holzman, as auctioned off at the Greater NB Arts Alliance’s Cele-Bee-Tion and Bees Across New Britain.
- A community food drive was held in November during National Hunger and Homelessness Awareness Week and given to the Friendship Center.
- Teen Services received a Libraries Ready to Code Google grant of \$300.
- Adult Services’ first escape room (Halloween) ran for 3 days and had 42 participants.
- A teen and adult Arabic book collection was added.
- Two new databases were added: Creativebug, a craft database that will tie in well with the makerspace, and AtoZ Food America with recipes, articles, and videos.
- The branch stayed open for the Jefferson School Open House, the Meet & Greet of new principal and the kindergarten orientation.
- NBHS brought a preview of this year’s musical production, *Mama Mia*, to the library.
- The New Britain Symphony performed *Movies with Brass* to an audience of 44.
- Many long standing and popular programs continued: Halloween Costume Party, Teddy Bear Picnic, National Library Card Signup Month, and Coloring Club, Chess Club, movies, gaming, Family Story Hour, Terrific Tots, Super Kids and Time for Tots, Chess Club, Cookies and Coloring and book discussion groups.
- The Homework Center was not offered this year, as we were not successful in securing funding.
- Staff Day was held in October 2019 with a CMHA presentation on mental health issues.
- All staff received online Sexual Harassment Prevention training from CHRO, as newly mandated by the State.

**Statistics at a glance** (severely impacted by the pandemic closure).

- The main library was opened 210 days. The branch was opened 173 days.
- We had 16,337 card holders.
- 211,164 items were checked out. 22,240 items were sent to other libraries.
- There were 161,123 patron visits.
- Staff answered 54,252 informational and reference questions.
- 14, 474 downloadable titles were checked out from the Overdrive downloadable collection by 3,078 users, including 6,984 Advantage titles.
- There were 120 visitors to the Local History Room and 310 requests for information.
- Our web page visits: 88,224.
- Adult Services librarians taught 45 computer classes.
- 46 visits were made to homebound patrons and those in nursing homes to deliver materials.
- Computers were used 21,110 times. Our Wi-Fi had 39,428 sessions with 21,471 users.
- Museum passes were borrowed 382 times with the New Britain Museum of American Art pass as the most popular.

- We offered 758 programs which were attended by 11,470 people.
- Technical Service created and upgraded over 2,969 OCLC cataloging records and mended 1,737 items.
- Our collection is comprised of 226,676 items. 21,161 items were withdrawn. 14,507 items were added.

## **Staff Changes**

### **New**

- Administration: Marian Farley, Assistant Director, Lisa Sandow, Administrative Assistant, Donna Maisto, Bookkeeper.
- Adult Services: Brett Garabedian, Christina Ehnot, Librarian I.
- Children's Services: Audrey Carman, Librarian I.
- Circulation Department: Catherine Demetro, Chloe Santana (part time Clerks). Caileen Francis, Library Aide.
- Technical Services: Joan Zakszewski, Clerk II, Computer Librarian, Melissa Lefebvre, Mahogany Rich, Library Aide.
- Young Adult Services: Karina Escobar, part time Clerk I.

### **Departures**

- Administration : Lisa Shaia, Assistant Director, Lisa Shank, Bookkeeper, Christina Reis, Administrative Assistant.
- Adult Services: Oneil Cormier, Assistant Head of Adult Services (retired), Aubrey Muscaro, Head of Adult Services.
- Children's Services: Vivian Torres, Kendra Burch, part-time Clerk I, Shakeim Cuttino, Library Aide.
- Circulation Department: Joan Zakszewski, part time Clerk II moved to Technical Services, Lessli Rivas resigned as Library Aide.
- Technical Services: Patricia Marinelli (retired).

## **Fundraising, Grants and Gifts**

- Friends of the Library grant given to the library was \$20,000.
- The Annual Giving Campaign raised \$23,776.36.
- The Carolyn Aston Consolidated Fund of First Church of Christ donated \$3,000.
- Stanley Seniors Charitable Foundation donated \$ 3,000.
- Benjamin Hawley New Britain Day Nursery grant of \$12,732.
- Sage Trust distribution was \$3,900.
- Community Foundation of Greater New Britain board grant, \$2,000.
- Google's "Ready to Code" mini-grant of \$300 to Teen Services.

Pat Rutkowski  
Director

# New Britain Youth Museum & Hungerford Nature Center



2019-2020

## *Annual Report*

Hungerford Nature Center  
191 Farmington Ave., Kensington, CT 06037  
(860) 827-9064

New Britain Youth Museum  
30 High Street, New Britain, CT 06051  
(860) 225-3020

[NewBritainYouthMuseum.org](http://NewBritainYouthMuseum.org) \* [HungerfordNatureCenter@gmail.com](mailto:HungerfordNatureCenter@gmail.com) \* [Facebook.com/HungerfordNatureCenterNBYM/](https://www.facebook.com/HungerfordNatureCenterNBYM/)

# A letter from the President and Executive Director

## Board of Directors

Christopher LaSaracina, President  
Cindi Whitham, Vice President  
Richard J. Rease, Treasurer  
Yomaira Colon  
Jean Larson  
Susan D. Lovitt  
Gary J. Robinson  
Robert Ramsey

## Staff

Leila Agoora  
Animal Care and Educator

Meaghan Jameson  
Animal Care and Educator

Debbie Ladd  
Nature Center Program Coordinator  
& Office Manager

Adam Marzi  
Animal Care Coordinator,  
Volunteer Coordinator & Educator

Sage Meehan  
Membership Coordinator &  
Nature Center Receptionist

Tom Pascocello  
Executive Director

Sara Putala  
Educator & Exhibit Coordinator

Rusty Spence  
Maintenance

Donna Veach  
Development & Marketing Director

Elizabeth Watt  
Youth Museum Office Manager,  
Program Coordinator, Educator and  
Exhibit Designer

As the world has been overwhelmed with the devastating impact of the coronavirus, our hearts reach out to all that have suffered great losses.

Due to the virus, our facilities were closed on March 12, also shutting down most operating program revenue. Fortunately, we were granted funding through the Payroll Protection Program, which replaced lost income and allowed us to retain all employees. We also had a very successful year obtaining grant and individual funding for capital projects and operating support, despite the challenges of Covid-19. We have many wonderful members and friends to thank for their generous contributions to keep us going. We worked extremely hard during this past year and hope we have made you proud of our accomplishments. Once again, without the support from our members, friends, foundations, and local businesses, none of it would have been possible.

As you review this report, please take a moment to learn about some of the exciting changes. Visitors to Hungerford can enjoy our new “Animal Discovery Center.” The area hosts all new barns, fences, and extended pasture for the animals, along with a new miniature goat playground, butterfly house, and turtle pond and wetland exhibit. Interactive, educational exhibits also complete the experience. In addition, a new 40' x 60' patio is ready for special events, rentals, summer camps, and school programs. We also developed an extensive menu of school programs, which fulfill teacher needs and meet state guidelines.

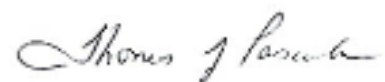
We have recently started renovating the downtown children’s museum, which will be transformed into an “early beginnings science center” specifically designed for ages 2-9. Serving as an introduction to S.T.E.A.M. (science, technology, engineering, art, mathematics), children will enjoy dozens of newly created, interactive, fun exhibits fostering their interest in, and journey to the world of science.

We will continue to work tirelessly to raise funds through grants, and corporate and individual giving. Our organization has truly made great strides, and we are confident we can continue our evolution as a leading educational and recreational destination.

**Our heartfelt thanks go to all of you that have helped make this possible.**



**Christopher LaSaracina, President**



**Thomas Pascocello, Executive Director**



# Year in Review

## Special Events

Monthly special events included the return of the Pumpkin Palooza and some new events.

Beer in the Woods,  
Saturday, July 27th 2019

Ice Cream Social,  
Saturday, August 3rd 2019

Pumpkin Palooza,  
Friday October 18th &  
Saturday October 19th 2019

Auction and Gala,  
Saturday November 9th 2019

Pasta Supper, Friday February 8th 2020



## Cooking Classes

The Hungerford Nature Center hosted a variety of cooking classes taught by our very own award-winning culinary artist Donna Veach,

Grilled Pizza

Farm to Table

Game Night Munchies



## Expanded and Updated

We've expanded and updated our venue. We built a deck, thanks to a generous donation from the City of New Britain and transformed the area next to the playscape into a patio to be used for special events. We've also renovated the former animal room into a classroom or event room. Tootsie the tortoise has a brand new enclosure.

## Exhibits

The Hungerford Nature Center has added a new indoor Creepy Crawler exhibit, which is home to two tarantulas and 15 Vietnamese Walking Sticks, and an outdoor exhibit area that will feature changing exhibits.

## Membership

Our membership continues to grow. Benefits now include free or discounted admission to museums and nature centers part of Association of Nature Center Administrators (ANCA), American Horticulture Society (AHS), Reciprocal Organization of Associated Museums (ROAM), North American Reciprocal Museum Association (NARM) and Association of Science – Technology Center (ASTC).

## New Residents

Some new animals have join the Hungerford family.

Two bearded Dragons (Lucky and Red), an Eastern Hognose snake, a Black Racer snake, a Blue Tongued Skink and two young goats. There are also new native Connecticut ground birds in the outdoor pond exhibit.



## Coming Soon

The Youth Museum is currently undergoing major renovation to fully transform it into an early learning touch museum. All exhibits will be hands on, and interactive.

# The Animal Discovery Center

During the Covid pandemic we took the opportunity to transform our barnyard into the new Animal Discovery Center.

## Raptor Cages

The new Birds of Prey cage expansion gives some much needed space that these beautiful birds deserved. We have witnessed the birds sunning themselves, bathing and preening during rain showers, and in the case the of the Great Horned Owl, sleeping in the rain. These activities were an impossibility in their previous enclosures.



## New Barn and Goat Tower

The new barn was erected this year to replace the older barn that was in disrepair. This barn provides shelter from wind and rain, shade in the summer and protection from snow and ice in the winter.

We have also constructed the first installment of our goat playground. This tower and future structures provide enrichment for our goats through climbing, balancing, and scratching. It's a nice shady spot to get out of the sun that is enjoyed by all the barnyard residents. Wilma, especially enjoys scratching her head on the wood and sleeping beneath while the goats lounge on the platform above.



## Native Pond

This new living exhibit is full of creatures and plants native to Connecticut. Watch the ground birds run through the grasses and flowers while the frogs, turtles and fish enjoy the water, and chipmunks scamper across the rocks. Our new pond exhibit educates guests on what it is to be a native organism and why they are important and what it is to be an invasive species.



## Butterfly House

Our new butterfly house allows our guests to get up close, really, really close with butterflies as they dance through the air



around them. See and smell the beautiful flowers growing in the exhibit that serve as a natural food source for the butterflies and other insects that have made this enclosure home. We have found, and are very

excited about, several empty chrysalis hanging from the netting, signifying the butterflies have reproduced here.

# Thank You To Our Volunteers

Special Thank You to  
Mark Marzi and Chris Grant for all  
their hard work in designing and  
building the new Animal Discovery  
Center and Tootsie the tortoise's  
new enclosure.

"I began volunteering at Hungerford over 25 years ago to fill some free time. It filled that free time and then some.

One of the greatest pleasures in spending so much time with one organization is you see how it changes, sometimes slowly, sometimes overnight.

I have watched children who came to play and learn come back as adults to teach and become valued members of the staff.

It is a small venue filled with wonderful exhibits and people dedicated to educating children and adults about nature, animals and the need to conserve for the future.

Those filler hours have been some of the most rewarding in my life."

**Jean Larson, Volunteer and  
Board Member**



"I have been part of the Hungerford Nature Center family for over 30 years. I began taking my daughters to Hungerford for visits with the animals and to attend classes. I was asked if I would be interested in helping out at events and my days of cooking pasta, flipping pancakes and carving pumpkins began. I was later hired as an instructor and was able to share my love of animals with the many students and guests who visited the center. I am now enjoying my retirement and have returned to a place I love, to volunteer my time and energy to a new generation of visitors at Hungerford. The center is growing and changing with the times and I look forward to being a part of its' future endeavors."

**Cathy Meehan, Volunteer**

"When I was a child, I loved visiting Hungerford Nature Center. So, it was easy to decide to start

volunteering at events as an adult. I love seeing the next generation experience the same joy of learning as I did when they explore the exhibits and participate in the special events."

**Karie Walczewski,  
Volunteer**



"I volunteer because I believe the resident animals deserve no less than the best care that can be provided. They are the biggest draw to this facility. It's more important than ever to help the staff, past and present, who share the same love for the animals here. It's a pleasure to be able to assist them, to help them meet their goals of giving these wonderful animals the love and life they deserve."

**Lisa R. Lozier, Volunteer**

## Animal Care Volunteers

Lisa Lozier

Sara Frasier

Kristen

Faith

Sue Silva

Timothy

Amanda

Leeaysha

## Interested in Volunteering

Please call for more information:

(860) 225-3020 to Volunteer at the Youth Museum.  
(860) 827-9064 to Volunteer at Hungerford Nature Center.  
Or Email [HungerfordNatureCenter@gmail.com](mailto:HungerfordNatureCenter@gmail.com)

Applications are available on our website:  
[www.newbritainyouthmuseum.org/volunteers](http://www.newbritainyouthmuseum.org/volunteers)

# By the Numbers

## NEW BRITAIN YOUTH MUSEUM STATEMENT OF FINANCIAL POSITION JUNE 30, 2020

ASSETS		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$151,676	
Investments	301,952	
Inventory	<u>478</u>	
Total Current Assets		454,106
<b>PROPERTY AND EQUIPMENT</b>		
Building improvements	125,790	
Furniture and equipment	<u>138,979</u>	
	262,769	
Less accumulated depreciation	( 242,803)	
Total Property and Equipment		<u>19,966</u>
Total Assets		<u>\$474,072</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Amounts due to related party	\$ 913	
Accounts payable	524	
Accrued taxes and expenses	40,248	
Loan payable – Payroll Protection Program	<u>58,845</u>	
Total Current Liabilities		98,530
<b>NET ASSETS</b>		
Unrestricted net assets		
Unrestricted net assets	9,885	
Board designated net assets	<u>12,702</u>	
Total Unrestricted Net Assets		22,587
Temporarily restricted net assets	<u>352,955</u>	
Total Net Assets		<u>375,542</u>
Total Liabilities and Net Assets		<u>\$474,072</u>

## NEW BRITAIN YOUTH MUSEUM STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS FOR THE YEAR ENDED JUNE 30, 2020

	<u>UNRESTRICTED</u>	<u>TEMPORARILY RESTRICTED</u>	<u>TOTAL</u>
<b>SUPPORT AND REVENUES</b>			
City of New Britain	\$382,000	\$ ---	\$382,000
Contributions	17,783	---	17,783
Grants	---	51,605	51,605
Program income	44,598	---	44,598
Memberships	8,344	---	8,344
Gift shop sales	1,309	---	1,309
Special events	27,461	---	27,461
Investment income	---	20,533	20,533
Gain on investments	---	423	423
Net assets released from restrictions	<u>55,743</u>	( 55,743)	---
Total Support and Revenues	<u>515,238</u>	<u>16,818</u>	<u>532,056</u>
<b>EXPENDITURES</b>			
Program services	321,984	---	321,984
Management and general	188,624	---	188,624
Unrealized loss on investments	---	<u>12,717</u>	<u>12,717</u>
Total Expenditures	<u>510,588</u>	<u>12,717</u>	<u>523,305</u>
Increase in Net Assets	4,650	4,101	8,751
Net Assets at Beginning of Year	<u>17,937</u>	<u>348,854</u>	<u>366,791</u>
Net Assets at End of Year	<u>\$ 22,587</u>	<u>\$352,955</u>	<u>\$375,542</u>

232 Griswold  
after school  
students

26 groups visited  
the Hungerford  
Nature Center,  
with a total of  
682 students.

13 off site  
programs for the  
New Britain  
Schools, with 480  
students total.

7 New Britain  
school groups  
visited with  
147 students.

1007  
people  
attended  
Special Events.

There were  
64 Off Site  
programs, reaching  
1265 students.

Members:  
812

Adults &  
Children:  
1,010

Farmer's  
Market  
3,357

Berlin Fair  
8000

# Members

## Family Plus Members

Frank Bradley  
Mary Bathrick  
Mr. & Mrs. Roderick H. Brown  
Lucille & Hector Concepcion  
Amanda Costa  
Katherine Dow  
Jean Watson Esselink  
Andrew Fal  
Falvo Family  
Maria Falvo  
Andy Hrubiec  
Jordan Irizarry  
Jean Larson  
Lozier Family  
Adam Marzi  
Linda Mattie  
Melissa Meehan  
Kenneth & Catherine Meehan  
Michael Melillo  
Bethany Melnick  
Kim & Mike Mengden  
Parciak Family  
Susan & John Rathgeber  
Priscilla Ubysz  
Lindsley Wellman  
John & Cynthia Whitham

## Family Members

Anderson Family  
Lia Antos  
Heather Baker  
Emma-Lee Baldwin  
Ryan and Ashley Bergeuty  
Amanda Berry  
Adam Blanchette  
Johanna Bonner  
Bryant-Martin Family  
Su-Lin Carbonelli  
Colella Family  
Roberta Collins  
Connect-to-Kids  
Laura B. Cook  
Roger & Patricia Coyle  
Crowley Family  
Justin DeAngelis  
Verna DelCegno  
DesSureault Family  
Joe and Debbie Diccico  
Julie Donovan  
Pat Downing  
Margo D. Drummons

Rob & Betsy Egleston  
Isabella & Natalena Fantozzi  
Ting Fischer  
Maria Flejter  
Lajaun Fogo  
Melissa Fredericksen  
Jake Freitas  
Nicole Gamble  
Katie Good Ridge  
Greco/Johnson Family  
Sona Hamelin  
Karen Hoang  
Heather Hummel  
Kimberly Irvin  
Kelley Family  
Kenny Kaplan  
Salova Khermous  
Tracy Kochey  
MaryAnne Kolitsidas  
Kuzia Family  
Mary Ellen Lombino  
Christopher LaSaracina  
Katlyn Liegeot  
Bill Linehan  
Ebony Luberta  
Marchese Family  
Christine Maffucci  
Irena Marcow  
Mary Jane Agostini  
Pat & Ron Marzi  
McCourt Family  
Susan McQuarrie  
Marisol Mercado  
Cristiane Martins Micik  
Kim Mildrum  
George & Andra Millerd  
Logan Milliken  
Robert Mittica  
Murphy Family  
Lucian Pawlak  
Agnieska Piechota  
Dennis and Loretta Putala  
Yvette Ramos  
Ramsey Family  
Mr. & Mrs. Richard Rease  
Michael Richards Jr.  
Gladys Rivera  
Rizzo Family  
Coco Roscoe  
Teresa Rzecko  
Sylvia & Earl Schindler  
Dennis Schweitzer  
Beth Sorrentino  
Francheska Sosa

Tony & Alice Spinelli  
Sharon Stoddard  
Stavola Family  
Lorraine & Larry Stub  
Shanon Sweeney  
Nicki Sylvain & Greg Buck  
Brian and Cheryl Sylvain  
Heather Szul  
Stephen Toussaint  
Alexia Veuto  
Watson Family  
Rose Weed  
Welch Family

## Individual Members

Thomas Bozek  
Lisa Day  
Donald Defronzo  
Irene DiPace  
Nell Graham  
Joan Morgan  
David Obedzinski  
Elva Stregowski

## Downtown Family Members

Crystal Alvarez  
Iris Luciano  
Laura Taricani

## Libraries

Berlin-Peck Memorial Library  
Booth & Dimock Memorial Library  
Burlington Public Library  
Case Memorial Library  
East Hartford Public Library  
Guilford Free Library  
Hartford Public Library  
Lucy Robbins-Welles Library  
Meriden Public Library  
New Britain Public Library  
Seymour Public Library  
Somers Public Library  
Wallingford Public Library  
Wethersfield Public Library  
Enfield Public Library

# Donors

## Corporate Donors

All Waste Inc.  
Alvarium Beer Company  
Berlin Farmers Market  
Bimbo Bakery  
Budney Aerospace  
Cedar Mountain Stone & Mulch  
City of New Britain  
City of New Britain Arts  
Commission  
Consolidated School District of  
New Britain  
Douglas Mechanical  
Drs. Camp, Sambor & Lupini  
Dunkin Donuts  
Dynasty Jewelry  
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Public Accountants  
Gnazzos  
Home Depot of Berlin  
Lowe's Home Improvement  
LPM Arts & Antiques LC  
M & M Wine & Liquors  
Mopars In Motion  
New Britain Downtown District  
Newport Realty Group  
Okay Industries  
Rembish & LaSaracina, LLC  
Rogan & Son's Tree Removal  
Roger's Tree Removal  
Sams Club  
Schwab Charitable Foundation  
Sign Pro  
Stanley Black & Decker  
Stop & Shop (Berlin)  
The New Britain Herald  
Tilcon  
Town of Berlin  
UHY LLP Certified Public  
Accountants

## Foundations

American Savings Foundation  
Community Chest  
Farmington Savings Bank  
Foundation  
GOFUNDME COVID Match  
Greater New Britain Community  
Foundation  
Marjorie Moore Charitable  
Foundation  
Ryan T. Lee Foundation

## Annual Campaign

Bonnie Adamczuk  
Raymond & Paula Archacki  
Joan Belmore  
Bruce Blackman  
Thomas Bozek  
Geoffrey Bray  
Kristin & Diane Brown  
Robert & Elizabeth Cacchillo  
Manon Lu Christ  
John & Ruth Day  
Lisa Day  
Irene DiPace  
Patricia Downing  
Maggie Drag  
Maria Falvo  
Irene Ferrandino  
John & Laurie Flaherty  
Paul Gianaris  
Brandy Graham  
(Lean Sourcing 2 LLC)  
Marie Gustin  
Dr. Michele Imossi  
Stanislaw & Nina Jankowski  
Beata Kornas  
William Kurpiewski  
Elizabeth & Kevin Laska  
Billie Levy  
Marcy Limberger  
Wilfred & Lisa Lozier  
Sylvia Lucas  
Marianne Malliet  
David Manafort  
Mangiafico Family

Yvette McCullough  
Kenneth & Catherine Meehan  
Joan Morgan  
Lucian Pawlak  
Ann Peabody  
Ellyn Peabody  
Jean Peabody  
Beth Pettinelli  
David Pond  
Rob & Idalmi Ramsey  
Susan & John Rathgeber  
Richard Rease  
Dolores and Gary Robinson  
Thomas Ronalter  
Mark Russak, DVM  
Paul & Annette Salina  
Suzanne & Gregory Stafstrom  
Brian & Cheryl Sylvain  
Becky Trutter  
Kyle Watson  
Jack & Cindi Whitham  
Wojcicki Family  
Paul Zliczewski  
Caroline Aston (Consolidated  
Fund, First Church of Christ)

## Gifts in Memory of Bill Danforth

Joanne Douglas  
John and Donna Welch  
Dan and Lynn Dacey  
Ned and Carla Davidson  
Joel & Robin Backer  
Phil & Carol Scarfo  
Ben & Krystin Murphy  
Anthony & Christine Murphy

## Donors

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Billy Levy  
Kim Jensen Mildrum  
Joan Morgan  
Christine Murphy  
Stephen Nims  
David Obedzinski  
Thomas Ottman  
Charlie Paonessa  
Robert Ramsey  
Susan & John Rathgeber  
Samuel Res  
Russak Family  
Thomas J. Satalino, CPA  
Simmon Family  
Slowik Family  
Trutter Family  
Veronesi Family  
Welch Family

Special thanks to all of our  
Gala Auction donors

# ANNUAL REPORT of the NEW BRITAIN INDUSTRIAL MUSEUM

## 2019-2020

The New Britain Industrial Museum's mission is to collect, preserve and exhibit to the general public examples of industrial artifacts representative of the ingenuity and creativeness of generations of Hardware City people in a continuing effort both to insure awareness of their past productivity and to inspire future industrial accomplishment.



Learn More about the Saratoga Potato Chip at <http://originalsaratogachips.com/our-story/>

**In furtherance** of our mission, the Museum continues to add to its collection every week, every month and every year. A small sampling of the wonderful additions in the 2019-20 fiscal year include:

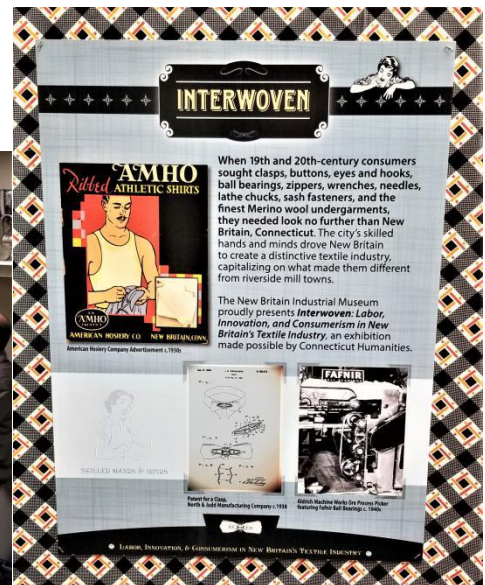
	<u>Donor</u>
● Saratoga Potato Chip Maker - Taylor Mfg. -NBritain [1875]	Roger Thorin
● Pickop Pickup ratchet - New Britain Mfg. Co. [1910]	Roger Thorin
● Malleable Iron Works dough cutter [1870]	Bruce Howard
● Landers Frary & Clark bottle-shaped vacuum carafe	Don Naples
● Stanley 25 Year Employee pin - Porter & Dyson	Mark Hoffman
● Landers F&C cast iron twine dispenser & Camp History of New Britain [1889]	Lois Blomstrann
● Landers juicer, iron and percolator	Craig DiAngelo
● LF&C Vacuum bottles	Henry, Arlene Arneth & Lisa Lew

And we received countless other precious donations too numerous to list here. By the way, many of these New Britain objects were produced in our factories by parents or grand-parents of the donors.

## New Britain Textile Exhibit: **INTERWOVEN**

Connecticut Humanities granted \$4,500 in May 2019 to the Museum to develop a new traveling exhibit, *Interwoven: New Britain's Textile Industry*. This was the first exhibit that we know of to be dedicated to New Britain's part in that important Era of New England textile manufacturing.

The exhibit opened in November 2019: it focuses on the textile manufacturers, producers of personal hardware, and makers of machines and machine tools that made the textile industry operate throughout the country. After its 6-month run at the Museum, it will travel to new community partners' locations, exposing new audiences to a significant but somewhat forgotten part of New Britain's industrial history.



In December 2019 the Precision Manufacturers Association - which includes New Britain manufacturers **OKAY Industries and Acme-Monaco** held their year end meeting at our museum. Also in December a last minute cancellation opened up a special display opportunity at our sister organization The **New Britain Public Library**. We used this opportunity to announce our coming 25th Year celebration. One highlight was our first public display of WWII factory security badges [Shown at bottom left in picture below]





In March 2020 **The Connecticut Historical Society** in Hartford contacted us to obtain WWII items manufactured in New Britain for their summer exhibit *ARSENAL of DEMOCRACY*. Your museum provided Fafnir, Landers, New Britain Machine and Stanley items , and the WWII security badges made it to Hartford as well. By the way, Museum founder Paulette Kellerstedt’s badge is shown at top left.



Picture Credits: Roger Thorin

At fiscal year end we applied for a Covid emergency grant from **The Community Foundation of Greater New Britain and the Farmington Bank Community Foundation**. We received the grant and are now setting up an exhibit next door at ANVIL PLACE, the old New Britain National Bank lobby It’s a huge beautiful space, ideal for a socially distanced museum experience. We look forward to seeing you all there and will of course account to you on the outcome in next year’s report.

**Warmest thanks to our Docents and Program Volunteers:**

[in random order]

**Without Their Help Our Museum Could NOT Exist**

Bill Paris  
 Roger Thorin  
 Allen Nelson  
 Justine Beach de Cruz  
 Margery Chase  
 Randy Judd  
 Andrea Kulak  
 Julie Dyson  
 Riza Brown

Joseph Mumley  
 Ryan Mitten  
 Amanda King  
 Trevor Kincaid  
 Chelsea Echevarria  
 Julie Hulten  
 Barbara Sternal  
 Dan MacNeil

**We are Pleased to Announce that the Recipient of the 2019-20  
 Volunteer of the year award is **ROGER THORIN****

**Thank You to the Board of Directors 2019-2020**

Jonathan Scott, Chairman  
Stephen Mangan, Vice Chairman  
Randall Judd, Treasurer  
Frank Bradley, Secretary  
Mallory Howard, Director  
Craig Nolan, Director  
Reed Rathgeber, Director

**And Welcome to our New or Returning Board Members for 2020-2021**

Julie Dyson  
Arun Srinivasan

**The First Reel Lawn Mower was Made in New Britain**



NEW BRITAIN INDUSTRIAL MUSEUM  
STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS  
FOR THE YEAR ENDED, JUNE 30, 2020

	<u>UNRESTRICTED</u>	<u>TEMPORARILY RESTRICTED</u>	<u>TOTAL</u>
<b>SUPPORT AND REVENUES</b>			
Contributions	\$ 38,879	\$ 500	\$ 39,379
Grants	---	10,600	10,600
Memberships	4,120	---	4,120
Sales	1,268	---	1,268
Investment income	10	9,057	9,067
Gain on investments	---	49	49
	<u>44,277</u>	<u>20,206</u>	<u>64,483</u>
<b>EXPENDITURES</b>			
Rent and storage	14,490	---	14,490
Telephone and internet	2,408	---	2,408
Electricity	2,774	---	2,774
Insurance	1,859	---	1,859
Promotion and advertising	493	400	893
Postage	385	---	385
Volunteers	1,465	---	1,465
Dues	190	---	190
Office supplies	1,662	---	1,662
Maintenance	1,533	---	1,533
Depreciation	4,840	---	4,840
Professional services	2,081	---	2,081
Exhibit expenses	256	3,406	3,662
Membership cultivation	---	2,000	2,000
Investment/administrative expenses	---	1,959	1,959
Wages	33,231	---	33,231
Payroll tax expense	1,516	---	1,516
Unrealized loss on investments	---	5,407	5,407
Total expenditures	<u>69,183</u>	<u>13,172</u>	<u>82,355</u>
Increase (decrease) in net assets	( 24,906)	7,034	( 17,872)
Net assets at beginning of year	<u>36,593</u>	<u>148,269</u>	<u>184,862</u>
Net assets at end of year	<u>\$ 11,687</u>	<u>\$155,303</u>	<u>\$166,990</u>

See accompanying notes and accountant's report.

NEW BRITAIN INDUSTRIAL MUSEUM  
STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS  
FOR THE YEAR ENDED, JUNE 30, 2019

	<u>UNRESTRICTED</u>	<u>TEMPORARILY RESTRICTED</u>	<u>TOTAL</u>
<b>SUPPORT AND REVENUES</b>			
Contributions	\$ 39,155	\$ ---	\$ 39,155
Grants	6,706	5,150	11,856
Memberships	4,707	---	4,707
Sales	1,427	---	1,427
Investment income	1	13,551	13,552
Gain on investments	---	157	157
Net assets released from restrictions	<u>4,600</u>	<u>( 4,600)</u>	<u>---</u>
Total support and revenues	<u>56,596</u>	<u>14,258</u>	<u>70,854</u>
<b>EXPENDITURES</b>			
Rent and storage	14,445	---	14,445
Parking	870	---	870
Telephone and internet	2,522	---	2,522
Electricity	2,858	---	2,858
Insurance	1,704	---	1,704
Program expenses	250	---	250
Promotion and advertising	395	---	395
Website	100	---	100
Postage	521	---	521
Meeting expense	260	---	260
Fundraising expense	24	---	24
Dues	415	---	415
Office supplies	1,924	---	1,924
Depreciation	6,174	---	6,174
Professional services	1,974	---	1,974
Exhibit expenses	785	---	785
Membership cultivation	---	2,000	2,000
Investment expenses	---	1,942	1,942
Wages	19,077	---	19,077
Payroll tax expense	1,459	---	1,459
Payroll tax expense	<u>--</u>	<u>7,220</u>	<u>7,220</u>
Total expenditures	<u>55,757</u>	<u>11,162</u>	<u>66,919</u>
Increase in net assets	839	3,096	3,935
Net assets at beginning of year	<u>35,754</u>	<u>145,173</u>	<u>180,927</u>
Net assets at end of year	<u>\$ 36,593</u>	<u>\$148,269</u>	<u>\$184,862</u>

See accompanying notes and accountant's report.